



# CITY OF HOUSTON

Public Works and Engineering Department

**Bill White**

Mayor

Michael S. Marcotte, P.E., DEE  
Director  
P.O. Box 1562  
Houston, Texas 77251-1562

[www.houstontx.gov](http://www.houstontx.gov)

May 8, 2006

Ms. Christina M. Lindsay  
Executive Director  
Houston Council of Engineering Companies (HCEC)  
2150 West 18<sup>th</sup> Street, Suite 205  
Houston, Texas 77008

**Reference: LOA Storm Water - Optional Fourth Page**

Dear Ms. Lindsay:

The following information is in response to your letter dated January 6, 2006 which requested the Department of Public Works and Engineering (PWE) to review and approve the "Optional Fourth Page to Letters of Availability (LOA)".

We have completed our review of the information submitted by HCEC, and evaluated potential benefits to the City. We conclude the "Optional Fourth Page to Letters of Availability" can reduce LOA application process time and should be included as optional information.

Please inform your member firms that the City will accept this "Optional Fourth Page" as part of the Storm Water Capacity Reservation application beginning May 22, 2006. Thank you for your cooperation and assistance.

Should you have any questions, please contact Mrs. Kathlie S. Jeng-Bullock, P.E. at 713-837-7690.

Sincerely,

John J. Sakolosky, P.E.  
City Engineer

JJS:KSJB:ksjb  
Attachment

c: Michael S. Marcotte, P.E., DEE  
Andrew F. Icken  
Kathlie S. Jeng-Bullock, P.E., D. WRE  
Rudy Moreno, E.I.T.  
Zia Mohammadi, P.E.

ksjb@HCCECavailability5806

**STORM WATER CAPACITY RESERVATION APPLICATION**  
**ADDITIONAL INFORMATION**  
**CITY OF HOUSTON STORM WATER LETTER OF AVAILABILITY**  
(SUBMITTAL OF THIS SHEET IS OPTIONAL)

APPLICATION NO.: \_\_\_\_\_

**LEGAL DESCRIPTION**

TRACT ADDRESS: \_\_\_\_\_ TRACT SIZE (ACRES): \_\_\_\_\_

PROPERTY IS PLATTED. PROVIDE PLAT NAME: \_\_\_\_\_  
TOTAL AREA WITHIN PLAT: \_\_\_\_\_

PROPERTY IS UNPLATTED. PROVIDE LEGAL DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

PROPERTY IS PART OF A DEVELOPMENT GREATER THAN 5 ACRES.

**FLOOD PLAIN INFORMATION**

PROPERTY IS:

WITHIN FEMA 100-YEAR FLOOD PLAIN – FIRM PANEL NUMBER: \_\_\_\_\_

WITHIN TSARP 100-YEAR FLOOD PLAIN – DFIRM PANEL NUMBER: \_\_\_\_\_

NOT WITHIN THE 100-YEAR FLOOD PLAIN.

**STORM SEWER INFORMATION**

PROPERTY IS:

SERVED PRESENTLY BY ON-SITE STORM SEWER SYSTEM.

SERVED BY PUBLIC STORM SEWER SYSTEM IN: \_\_\_\_\_ (STREET NAME) \_\_\_\_\_ (PIPE SIZE)

SERVED BY ROADSIDE DITCH.

**REQUIRED ATTACHMENTS**

DEED OR TITLE REPORT

STORM WATER SYSTEM FROM GIMS MAP

**ADDITIONAL ATTACHMENTS (IF APPLICABLE)**

PREVIOUS STORM WATER LOA  COPY OF DRAINAGE STUDY/HYDRAULIC ANALYSIS

COPY OF RECORDED PLAT  COPY OF DETENTION WAIVER ANALYSIS

COPY OF EXISTING STORM WATER QUALITY PERMIT SERVING THIS PROPERTY

\_\_\_\_\_  \_\_\_\_\_

**TYPE AND AMOUNT OF DEVELOPMENT**

TYPE OF IMPERVIOUS COVER	EXISTING		PROPOSED	
	AREA OF IMPERVIOUS COVER (SQUARE FEET)	AREA OF IMPERVIOUS COVER (ACRES)	AREA OF IMPERVIOUS COVER (SQUARE FEET)	AREA OF IMPERVIOUS COVER (ACRES)
Building				
Parking Lot				
Sidewalk				

TOTAL IMPERVIOUS COVER =  EXISTING  PROPOSED